

# NOTICE OF COMPETITION FOR THE AWARDING OF SCHOLARSHIPS FOR THE RIGHT TO UNIVERSITY EDUCATION

## ACADEMIC YEAR 2025/2026



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## 1. RAFFLES MILANO SERVICES DIRECTED TO IMPLEMENT THE RIGHT TO EDUCATION(Lombardy Region Law n.33/2024)

Raffles Milano, through the DSU Office, coordinates and provides students with:

- a) the interventions and services aimed at implementing the right to education provided for by Lombardy regional law no. 33 of 13 December 2004;
- b) the additional offer of interventions and services to facilitate participation in Raffles Milano study courses.
- c) Furthermore, it promotes all those interventions that contribute to determining the best living and studying conditions for students.
- d) These interventions concern the following benefits and services:
  - scholarships Ir 33/2004
  - student services and assistance

## 2. SCHOLARSHIP AWARDING

This competition is announced in accordance with the provisions of Law No. 33 of the Lombardy Region of 13 December 2004, the Prime Ministerial Decree of 9 April 2001 implementing Article 8 of Legislative Decree No. 68/2012, Ministerial Decree No. 1320/2021, and Regional Government Decision No. 4704/2025 for the 2025/2026 academic year. The competition for scholarships is open to students enrolled in one of Raffles Milano's degree programs in the 2025/2026 academic year. The funding comes from contributions allocated by the Ministry of Education, Universities and Research (MIUR) and the Lombardy Region and, within the PNRR, by the European Union, thanks to the "Next Generation EU" initiative and investment 1.7 "Scholarships for University Access" of Mission 4, Component 1. The scholarship benefit is awarded for obtaining the qualification, for the first time, for those enrolled in the First Level Academic Diploma courses under the following conditions:

### Definitions

In this Notice the following definitions shall apply:

|                          |                                                                                              |
|--------------------------|----------------------------------------------------------------------------------------------|
| <b>SUITABLE ASSIGNEE</b> | The student who meets the required merit and income requirements is awarded the scholarship. |
|--------------------------|----------------------------------------------------------------------------------------------|

|                                |                                                                                                                                                                                                                                                                                                                                                                          |
|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ELIGIBLE NOT ASSIGNEE</b>   | The student who, despite meeting the required merit and income requirements, is not awarded the scholarship due to lack of funds.                                                                                                                                                                                                                                        |
| <b>NOT SUITABLE</b>            | The student does not meet the required merit and/or income requirements.                                                                                                                                                                                                                                                                                                 |
| <b>FIRST EVER REGISTRATION</b> | Any previous enrollment in any degree program (even if different from the one attended in the 2025/2026 academic year) of the same level of studies as the one for which you are enrolled for the 2025/2026 academic year, at any Italian or foreign university/academy, regardless of the outcome of that career (withdrawal from studies, transfer, graduation, etc.). |

## 2.1. COMPOSITION AND NUMBER OF SCHOLARSHIPS

### Composition of the Scholarship

The scholarship consists of a cash payment in two installments, including a supplement to cover the cost of meals. Supplements not included in the scholarship are available, such as increases for students with disabilities.

The scholarship is exempt from income tax, as required by Ministry of Finance Circular No. 109/E of April 6, 1995. However, a single certificate of the cash amounts awarded will be issued.

### Number of bags

The Raffles Milano DSU Office is offering:

- For students enrolled for the first time in the 1st year of the First Level Academic Diploma Courses: 2 scholarships
- For students enrolled in the 2nd year of the First Level Academic Diploma courses: 2 scholarships
- For students enrolled in the 3rd year of the First Level Academic Diploma courses: 2 scholarships

## 2.2. GENERAL CONDITIONS FOR PARTICIPATION IN THE COMPETITION

Italian students, students from European Union member states, and foreign students as per Presidential Decree no. 394 of August 31, 1999, implementing Legislative Decree no. 286 of July 25, 1998, are eligible to participate in the competition.

To participate in the competition, students must be enrolled or declare that they wish to enroll for the first time in the First Level Academic Diploma course.

**Students who, in the 2025/2026 academic year:**

- They already hold a qualification, obtained in Italy or abroad (including qualifications not having legal value in Italy and with the same qualification as the admission qualification), of a level equal to or higher than the course of study for which the scholarship is requested for the 2025/2026 academic year;
- Benefit for the same academic year from a scholarship (or similar form of financial aid) provided by Raffles Milano or by any national or foreign public or private entity.
- Enroll in a year of a course (for the same level of study) for which they were already enrolled, regardless of the time elapsed since their previous enrollment and regardless of how their previous career ended (withdrawal from studies, forfeiture, transfer, etc.), at any university or higher education institution, whether Italian or foreign;
- Are enrolled in the Raffles Milano Diploma Program courses in the 2025/26 academic year (course without recognition of training credits).
- They are enrolled in a repeat year.

If a student has to repeat the same year of a course during their university career, even after renewing their enrollment after withdrawing from studies, the number of credits or years of study required to qualify for the scholarship is calculated based on the credits or years of study required for each year completed, starting from the year of first enrollment, with the exception of years of suspension of studies.

**2.2.1 Double registration**

Following the entry into force of Law 33/2022, simultaneous enrollment in two degree programs is now permitted. As provided for by Article 6 of Ministerial Decree No. 933/2022, implementing Law No. 33/2022, students who simultaneously enroll in two degree programs benefit from the tools and services supporting the right to education for only one enrollment, chosen by the student. This exemption, in full or in part, from the annual comprehensive fee applies to both enrollments, provided the courses are offered by two different universities or AFAM institutions. Students must therefore declare in their scholarship application whether they have a dual enrollment (or intend to enroll, even at another university/AFAM) and for which enrollment they intend to avail of the right to university education services.

Failure to provide this last information or providing a false indication, along with a duplicate registration, will result in forfeiture of the scholarship awarded by Raffles Milano and the application of the sanctions set forth in Article 10, paragraph 3 of Legislative Decree 68/2012.

Pursuant to Article 6, paragraph 3 of Ministerial Decree MUR no. 1320/2021, students with dual enrollment are entitled to a 20% increase in the scholarship amount provided they maintain the requirements for the scholarship, as set out in this Notice.

Pursuant to art. 6 of Ministerial Decree 933/2022: "A student already enrolled in a course of study in years subsequent to the first cannot use their second enrollment as a reference for the purposes of receiving benefits for the right to education."

### **2.3. REQUIREMENTS FOR INCLUDING THE SCHOLARSHIP RANKINGS**

To be admitted to the final rankings, applicants must be regularly enrolled for the 2025/26 academic year as of November 18, 2025 (please note that to be considered regularly enrolled, the tuition fee for the chosen course and the tuition fee must have been paid and recorded in the student's financial position) and meet the merit and income requirements specified below.

#### **2.3.1 Merit requirements**

##### **First-year students of the First Level Academic Diploma course**

1. First ever enrollment in the 1st year of the course
2. High school diploma with a grade of 80/100 or higher (66/100 for students with disabilities and with a disability of 66% or higher).

##### **EX POST MERIT REQUIREMENT:**

To maintain full scholarship status, students must earn a minimum of 38 credits by August 10, 2026. Five bonus points may be used to meet this requirement.

##### **Second-year students of the first-level academic diploma course**

Students must have earned a minimum of 38 credits by August 10, 2025. To meet the minimum merit requirements for admission to the second-year rankings, a bonus of up to 5 credits may be used in addition to the credits actually earned. Bonuses may be used only once during the course of study; any unused bonuses may be carried over to subsequent years.

##### **Third-year students of the first-level academic diploma course**

Students must have earned a minimum merit level of 88 credits by August 10, 2025. To meet the minimum merit requirements for admission to the second-year rankings, a bonus of up to 12 credits may be used in addition to the credits actually earned. Bonuses may be used only once during the course of study; any unused bonuses may be used in subsequent years.

### Credit validity and weighted average

When completing the application, you will be asked to indicate the number of credits earned and the corresponding weighted average. These values should be understood as follows:

**Number of credits:** Students are required to declare credits from exams taken and duly recorded from the beginning of their studies (for their current level of study) until August 10, 2025. Exams with grades not expressed in thirtieths are also valid. Credits from exams outside of the curriculum, from individual ongoing modules, and from exams taken and recorded before enrolling in their current level of study are not considered.

**Weighted average:** Students are required to calculate and declare the weighted average for the exams indicated in the "NUMBER OF CREDITS EARNED" field; exams with grades not expressed in thirtieths are not considered. A 30 cum laude is worth 31.

To calculate the weighted average, multiply each grade by the exam's credit value; divide the sum of these results by the total number of credits considered.

Example:

|                                                     |                                                  |                   |
|-----------------------------------------------------|--------------------------------------------------|-------------------|
| EXAM 1                                              | VOTE 26/30                                       | Value: 9 Credits  |
| EXAM 2                                              | VOTE 30/30                                       | Value: 12 credits |
| EXAM 3                                              | VOTE 18/30                                       | Value: 9 credits  |
| EXAM 4                                              | VOTE APPROVED<br>(e.g. English proficiency test) | Value: 3 credits  |
| TOTAL CREDITS HELD                                  |                                                  | 33 credits        |
| TOTAL CREDITS TO BE CONSIDERED FOR WEIGHTED AVERAGE |                                                  | 30 credits        |

### Weighted average calculation:

|           |       |                                    |
|-----------|-------|------------------------------------|
| 26 x 9 =  | 234 + |                                    |
| 20 x 12 = | 360 + |                                    |
| 18 x 9 =  | 162   |                                    |
| Total     | 756   | Weighted average = 756/ 30 = 25.20 |

### Bonus

If a student enrolled in a course has not earned the minimum number of credits required, they may use a bonus in addition to the credits actually earned, as follows:

- **five credits**, if used for the first time to maintain first-year benefits or achieve second-year benefits,
- **twelve credits**, if used for the first time to obtain benefits for the third year.

The bonus can only be used once and cannot be cumulated. Any unused bonus amount in the relevant academic year can be used in subsequent academic years.

The bonus accrued and not used during the three-year course can be used if the student enrolls in two-year courses.

### Students with disabilities

For students with disabilities, with a disability equal to or greater than 66%, or with a recognized disability pursuant to Article 33, paragraph 1 of Law No. 104/92, individualized merit requirements may be defined, based on the type of disability, which may differ from the indicated values by up to a maximum of 40%.

### 2.3.2 Income requirements

The financial requirements for accessing benefits are based on data deducible from the ISEE (Equivalent Economic Situation Indicator) certificate issued for university education benefits and on the ISPE (Equivalent Asset Situation Indicator).

Students applying for University Education benefits must meet, in addition to the merit requirements, both of the following financial requirements based on an ISEE certificate issued in 2025, in accordance with current legislation and their family unit:

- an economic situation indicator – ISEE – no higher than €26,516.70;
- an equivalent financial situation indicator – ISPE – not exceeding €57,645.03.  
(ISPE corresponds to ISP/Equivalence Scale)

### ISEE Certification and Single Substitutive Declaration (DSU)

The economic conditions of the family unit of the student applying for the scholarship are identified on the basis of the Equivalent Economic Situation Indicator for University Education Benefits (ISEE) as required by Article 8 of Prime Ministerial Decree No. 159/2013, with particular reference to Article 8 and the related INPS Circular No. 171 of December 18, 2014.

Pursuant to Article 9 of Prime Ministerial Decree 159/2013, the current ISEE can be requested when, despite already having a valid ordinary ISEE, there is a change in employment status or an interruption in social security, welfare, and compensation benefits not included in the overall income (declared for IRPEF purposes) for one or more family members; or, when the family's overall income decreases by more than 25% or, pursuant to Ministerial Decree 5.7.2021, the current ISEE can also be requested in the event of a reduction in the ISP (Wealth Situation Indicator) parameter of more than 20%. For further information, please refer to Article 9 of Prime Ministerial Decree 159/2013. Students with a current ISEE must attach a copy of it, along with the relevant ordinary ISEE and the relevant DSU.

The ISEE is a certificate that every citizen can obtain free of charge: - directly, through the appropriate procedure on the INPS website; - from the appropriate bodies (INPS offices, CAAF).

The certificate is issued based on the information declared in the Single Substitute Declaration (DSU), a self-certification pursuant to Presidential Decree 445/2000. Those who sign the DSU are civilly and criminally responsible for the accuracy and completeness of the information contained therein. The average time to obtain the certificate is seven working days, which may increase for non-independent students. Therefore, it is recommended to obtain the ISEE certificate promptly, and in any case in good time before the online application deadline.

The ISEE is calculated using the economic situation indicator (given by the sum of the incomes received by the members of the household increased by 20% of the assets values) in relation to the number of members of the household (equivalence scale).

Anyone wishing to apply for university education benefits must necessarily and mandatorily sign a full DSU (under no circumstances can only the mini DSU be filled out) ensuring that it indicates that the request is for university education benefits (the full DSU requested for social welfare benefits or for minors is not valid) in their favor.

For the 2025/2026 academic year, the income to be referred to is that of the calendar year 2023, and the assets (both real estate and personal property) are those as of December 31, 2023.

As required by the Ministry of Social Policies' memo no. 8415 of October 26, 2020, ISEE certificates marked by INPS as "ISEE with omissions/deficiencies" will be accepted by Raffles Milano upon student submission of the application. Subsequently, even before the provisional or final ranking is published, Raffles Milano will request appropriate documentation relating to such omissions/deficiencies, reserving the right to declare the student

ineligible for the ranking if the supplementary documentation is incomplete or contains omissions compared to the values present in the ISEE.

### **Composition of the family unit**

The family unit is defined pursuant to Article 3 of Prime Ministerial Decree 159/2013.

In particular, with reference to the date of signing the DSU, the family unit is in any case composed of:

- a) by the student requesting the scholarship;
- b) All persons listed in the applicant's family register, even if not related by blood or affinity. Exceptions are adults, unmarried and without children, who are 100% dependent\* on their parents, the latter being outside the student's household;
- c) by the applicant's brothers/sisters, adults, unmarried and without children, not included in the student's family status but fiscally dependent\* 100% of their parents;
- d) any minors (even if not listed in the applicant's family status), in pre-adoptive care with members of the household at the date of signing the ISEE;

\*ATTENTION The tax burden is assessed with reference to the year in which the income is generated and not the year at which the DSU is signed; that is, the tax burden in 2022 must be considered.

Furthermore, if not already present by virtue of the previous cases and if the conditions of an independent student do not apply:

- e) by both parents of the applicant, if married, even if one or both of them have a different registered residence than the student;
- f) by both parents of the applicant, if they have never been married, even if one or both of them have a different registered residence than the student.

Any changes in the applicant's family unit that may require adjustments to the ISEE certificate already submitted to Raffles Milano when submitting the scholarship application will be considered exclusively if:

- the event underlying the core variation occurred no later than November 6, 2025
- the new ISEE will be forwarded to Raffles Milano no later than the deadline for appeals against the outcome of the provisional ranking (paragraph 6.2).

### **Independent student**

A student who does not reside with either parent may declare themselves independent from their family unit of origin and submit an ISEE certificate in which they appear without their parents (but still referring to the other composition rules set forth by law), only if both of the following requirements are met:

- a) residence, as shown by the registry office, outside the household of the family of origin, established for at least two years prior to the date of submission of the application and in a property not owned by a member of the family of origin;
- b) own income from employment or similar work, not performed for a family member, declared for tax purposes in the last two calendar years preceding the application, not less than €9,000.00 for each year.

In the absence of one or both of these requirements, the student will be integrated into the household of his or her parents (in the event of their legal separation or divorce, of the intended parent) and of the other persons identified as provided for in the following points.

The independent student status also applies to married students: in this case, however, the minimum income of €9,000.00 is considered met even considering the spouse's income. Due to technical issues with the INPS IT system, students who do not live with their parents but are not independent and therefore must supplement their household with that of their parents must ensure that, when requesting the cumulative ISEE certificate, their parents also have a valid ISEE certificate relevant to their situation; otherwise, it will not be possible to obtain a valid cumulative ISEE certificate.

### **Student with parents who were never married to each other**

In the case of a non-independent student whose parents have never been married, both parents contribute to the applicant's household, but in different ways. If none of the following apply, both parents contribute 100% of their income and assets to the household. However, if one or both of the following apply:

- when the parent, who does not live with the requesting student, is married to a person other than the other parent;
- when the parent, who does not live with the requesting student, has children with a person other than the other parent;

The parent not living with the requesting student is considered with the value provided for by the so-called 'additional component' referred to in Annex 2, paragraph 2 of Prime Ministerial Decree 159/2013, determined as follows:

- a) the ISEE is calculated, pursuant to Article 2, paragraph 3, of Prime Ministerial Decree 159/2013, referring to the non-cohabiting parent only, regardless of the income and assets belonging to other members of his/her family unit;
- b) the economic situation indicator referred to in letter a) is divided by the equivalence scale parameter of the family unit to which they belong and multiplied by 0.3;
- c) the value referred to in letter b) is multiplied by a proportionality factor, equal to 1 in the case of a single non-cohabiting child and increased by 0.5 for each non-cohabiting child after the first; non-cohabiting children who are not part of the beneficiary's family unit are not relevant for the purposes of calculating the proportionality factor;
- d) The additional component is obtained by dividing the amount referred to in letter c) by the equivalence scale parameter of the beneficiary's family unit. The additional component, calculated according to these methods, supplements the ISEE of the benefit applicant.

#### **Student whose parents are legally separated or divorced**

A non-independent student whose parents are legally separated or divorced is part of the nucleus of the parent with whom he or she forms a family status.

If a parent(s) included in the household for ISEE purposes and residing in Italy are legally separated/divorced following a ruling issued abroad, the ruling must be recorded or transcribed in the Italian municipality of residence.

#### **Special cases**

Here are some particular cases of non-independent students:

#### **Student with legally separated or divorced parents, each with a separate registered residence from the other subjects**

In the case of a student with his or her own registered residence, separate from legally separated or divorced parents and each with his or her own registered residence, the student forms a household:

- with the parent who was 100% dependent on him/her for tax purposes in the year in which the income in question was produced (and any other persons in the parent's family status);
- or - in the event of a shared tax burden in the year of production of the income considered, with a parent of your choice (and any other persons in the chosen parent's family status);
- In the absence of tax liability, the family unit forms with the parent who, according to the ruling, receives child support; in their absence, Articles 433 and 441 of the Civil Code apply.

### **Student orphaned by both parents**

The family unit of a student who has lost both parents is the one resulting from the registered family status.

### **2.3.3. Evaluation of the economic and financial situation of the foreign student or the Italian student residing abroad**

As confirmed by the Ministry of Social Policies and Labor, the current ISEE computer system does not allow for the calculation of the economic situation of family members of Italian or foreign students residing abroad. Therefore, the provisions of Article 8, paragraph 5 of Prime Ministerial Decree 159/2013 are inapplicable.

The equivalent economic situation indicator abroad must refer—under penalty of exclusion from the competition—to income earned in 2022 and the value of the movable and immovable assets owned by the student's family unit as of December 31, 2022. Foreign students are still required to declare any income and assets held in Italy by their family unit.

In order to determine the indicator of equivalent economic situation abroad, foreign students must be in possession of the relevant original documents (to be submitted to the associated CAF):

- Document certifying the current composition of the foreign family unit.
- Income for calendar year 2023 for each family member (the document must clearly state that the income refers to calendar year 2023. If one or more family members aged 18 or over did not earn income in 2022, they are still required to submit a declaration to that effect).
- Buildings owned by the family as of December 31, 2023, with an indication of the square meters (the document must be issued by the competent public authority). If no buildings were registered in 2022, a certificate attesting the absence of ownership of buildings must be provided for each family member aged 18 or over.

For buildings located in Bulgaria, given that the administrative cadastral documentation is issued on a provincial, not national, basis, in addition to this certificate as of December 31, 2023, the general national computerized movement history, issued by IKAR, must also be produced for each adult member of the household.

- Certification of the family's assets as of December 31, 2023, indicating securities, dividends, shareholdings, and portions of net equity of any companies owned.

Pursuant to Presidential Decree no. 394 of August 31, 1999, the financial and patrimonial situation of foreign students must be certified as follows:

- be issued by the competent authorities of the country in which the income was produced and the assets held;
- be translated into Italian and legalized;
- have an issue date after January 1, 2025 for documents relating to family status; after January 1, 2024 for documents relating to income earned and movable and immovable assets.

Self-certification regarding foreign income and/or assets cannot be submitted; therefore, to assess the family's financial/asset situation, the above-mentioned documents must be submitted without fail.

ATTENTION: In any case, the income of foreign students from non-EU countries cannot be less than €6,947.33, corresponding to the minimum means of subsistence required to apply for a study visa to enter Italy (Direzione Di 20 Novembre 2001, published in the Official Journal No. 283 of 5 December 2001 and subsequent updates). The amount indicated will therefore constitute the minimum ISR value.

### **Legalization of documents**

Document legalization varies from country to country. The regulations fall into four main areas:

- a) Countries whose documentation is exempt from legalization.
- b) Countries whose documentation is exempt from the Italian Embassy's consular/diplomatic stamp, but requires an Apostille stamp: documents issued by local authorities in one of these countries, pursuant to the 1961 Hague Convention, are exempt from legalization at the Italian Embassy but must bear the "Apostille" stamp as required by Article 6 of the aforementioned Convention.
- c) Students from particularly poor countries.

For foreign students from low-income countries listed in Ministerial Decree No. 115 of February 28, 2023, and specified below, the assessment of financial situation is based on a certification from the Italian diplomatic mission in the country of origin certifying that the student does not come from a family known to be high-income or of high social status. This certification may also be issued by Italian institutions authorized to provide financial coverage guarantees pursuant to the current provisions governing the enrollment of foreign students in Italian universities.

In the latter case, the certifying body must attach to the certification a written commitment to return the scholarship on behalf of the student in the event of its revocation. Countries considered "particularly poor" are:

Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Republic, Chad, Comoros, Democratic Republic of the Congo, Eritrea, Ethiopia, Gambia, Djibouti, Guinea, Guinea-Bissau, Haiti, Kiribati, Laos, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, North Korea, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Syria, Solomon Islands, Somalia, South Sudan, Sudan, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Yemen, Zambia.

- d) All other countries not included in groups A, B, and C: All students from countries not listed above must have documents issued in their home country legalized through the Italian Embassy or Consulate.

The general list of nations, along with the reference letter for the above-mentioned groups, is available in Appendix C of the Competition Notice. Nations not listed fall into Group D.

#### **Legalization of documents – special cases**

Sweden, a signatory to the 1968 London Convention, has separate legislation. Documents issued exclusively by diplomatic and consular authorities (present on Italian soil) are exempt from legalization.

The same rules apply to students of any nationality whose family unit has assets or income generated in countries other than Italy. Assets and income generated outside the Eurozone are valued based on the average exchange rate for 2022.

In countries where there are particular difficulties in issuing certification attested by the local Italian Embassy, it must be issued by the competent foreign diplomatic or consular representations in Italy and legalized by the Prefectures pursuant to Article 33 of Presidential Decree No. 445 of 28 December 2000.

Students who present assets and/or income generated in a country other than Italy are still required to declare any income and assets held in Italy by any member of their family unit pursuant to Prime Ministerial Decree no. 159 of 5 December 2013 and, consequently, are required to submit an ISEE certificate attesting to such income.

All students whose family unit holds assets as of December 31, 2022, or has generated income in 2022 in countries other than Italy, must submit previous documentation—even if partially already submitted in previous years and/or to other University offices—for the assessment of their family income/asset conditions.

## 2.4 AMOUNT OF SCHOLARSHIPS

The scholarship amount varies based on both the family's ISEE income bracket and the student's geographic location.

### Income brackets

Three income brackets are determined based on the ISEE value:

| BAND     | UNIVERSITY ISEE VALUE |               |
|----------|-----------------------|---------------|
| 1st Band | from €0.00            | at €13,258.35 |
| 2nd Band | from €13,258.36       | at €17,677.80 |
| 3rd Band | from €17,677.81       | at €26,516.70 |

### Geographical origin (Milan headquarters)

- **On-site students:** Students residing in the municipality where the course they are attending is located or residing in the surrounding areas, pursuant to Article 4, paragraph 8 of the Prime Ministerial Decree of 9 April 2001, and who spend up to 60 minutes on public transport daily from their home to the course location;
- **Commuting students:** students residing in municipalities from which it is possible to reach the location of the course of study attended by public transport, with travel times between 60 and 90 minutes;
- **Out-of-town students:** Students residing in municipalities from which the course of study is accessible by public transportation in more than 90 minutes, and who therefore rent accommodation near the course for a period of no less than 10 months during the academic year (from October 1st to September 30th). Students who do not meet this requirement are considered commuters.

Travel times can be checked on the regional website [www.muoversi.regione.lombardia.it](http://www.muoversi.regione.lombardia.it) and, for cities located outside the Lombardy Region, through the applications used by the entities managing the right to education to calculate routes.

The existence of "for a fee" is considered to be:

- A rental agreement duly registered with the Revenue Agency, validated for the current year with payment via the F24 or F23 form, in the name of the student or a family member of the student's household. In the case of subleasing, it is also mandatory to submit a copy of the original rental agreement and the related registration receipt (as well as the annual renewal receipt for contracts not subject to the flat-rate tax).
- for students living in collective facilities, the existence of a fiscally valid certification relating to the payment of the rent for the accommodation used in the city where the university course is held
- Even an independent student is considered away from home if he or she uses paid accommodation in the municipality where the course he or she is attending is located.

The rental contract and tax certification must be sent to the email address [bandi@rafflesmilano.it](mailto:bandi@rafflesmilano.it) no later than November 7, 2025.

If the contract and tax certification have already been previously produced to Raffles Milano and no changes have occurred with respect to the situation already certified, it will be sufficient but necessary to send it within the same deadline of 07 November 2025 to the address [bandi@rafflesmilano.it](mailto:bandi@rafflesmilano.it)

- if the contract is subject to the flat-rate tax regime, a self-certification in which the student fully confirms the data of the contract already produced, indicating the registration details of the same;
- if the contract is not subject to the flat-rate tax regime, a self-certification in which the student fully confirms the data of the contract already produced, indicating the registration details of the same,
- together with a copy of the payment to the Revenue Agency for the annual renewal.
- If the documentation is not received or is incomplete by this deadline, students will be considered commuter students.

The amount of the scholarships, including the reimbursement of the regional tax for the right to study and the portion relating to the free daily meal, is defined as follows:

| LEASE<br>GEOGRAPHICAL | 1st Band      | 2nd Band      | 3rd Band      |
|-----------------------|---------------|---------------|---------------|
| At the Headquarters   | Euro 3,383.00 | Euro 2,950.00 | Euro 2,114.00 |
| Commuter              | Euro 4,754.00 | Euro 4,134.00 | Euro 3,254.00 |

|                                                                 |               |               |               |
|-----------------------------------------------------------------|---------------|---------------|---------------|
| Out-of-towners who use public or private residential facilities | Euro 8,134.00 | Euro 7,073.00 | Euro 5,776.00 |
|-----------------------------------------------------------------|---------------|---------------|---------------|

## SCHOLARSHIP INCREASES

Pursuant to Article 6, paragraph 3, of Ministerial Decree no. 1320/2021, students enrolled, pursuant to current legislation, in more than one degree program at the same time are permitted to obtain and maintain the scholarship, increased by 20%, provided they meet and maintain the merit requirements for the scholarship for the entire duration of the courses.

The aforementioned increase is not due if the student loses the requirements for the scholarship with reference to the course of study to which the student himself has linked the increase.

## FOREIGN STUDENTS

The financial situation of foreign students or Italian students residing abroad is defined on the basis of the provisions of Article 8, paragraph 5, of Prime Ministerial Decree no. 159/2013, without prejudice to different provisions issued at the national level.

The financial and financial situation of non-EU foreign students is assessed according to the procedures established by Legislative Decree no. 286 of 25 July 1998 and subsequent amendments (Article 4, paragraphs 3 and 39) and by Presidential Decree no. 394 of 31 August 1999 (Article 46, paragraph 5).

## 3. SCHOLARSHIP SUPPLEMENTS

**3.1. Students with disabilities**(with recognition of disability pursuant to Article 3, paragraph 1, of Law No. 104 of 5 February 1992, or with a disability equal to or greater than sixty-six percent).

The scholarship may be increased up to a maximum of 40% of the amount due, for students belonging to the categories referred to in Article 1, paragraph 1, letter g), of Ministerial Decree 1320/2021, based on the student's disability, in order to allow the use of prosthetics and supports, as well as all interventions that facilitate the use of educational activities and study.

The provisional and final rankings will be published respectively:

- December 23, 2025: provisional ranking
- January 21, 2026: Final ranking

The supplement will be paid by June 30, 2026, subject to the transfer of funds from the Lombardy Region.

### **3.2. Graduates within the legal duration of the course**

Pursuant to Article 2, paragraph 3, of Ministerial Decree no. 1320/2021, students who, within the timeframe established by their respective academic regulations, obtain a Bachelor's, Master's, or Single-Cycle Master's Degree will benefit, subject to financial availability following the progression of the merit rankings of students eligible for the scholarship, from a scholarship supplement equal to half of that obtained in the final year of the course, net of deductions for accommodation and catering services.

## **4. PROCEDURES FOR THE FORMATION OF RANKINGS**

The rankings are drawn up according to the following criteria specified below:

### **a) Students enrolled in the first year of all degree courses**

The ranking is formulated on the basis of the ISEE indicator of the family unit in relation to the limit of **€26,306.25**; for a maximum of 1,000 points awarded with the following formula:

$$\text{Score: 1} - \frac{\text{ISEE student}}{26,516.70} \times 1,000$$

The ranking is determined in descending order based on the assigned score. In the event of a tie, the highest grade for the qualification will prevail, followed by the youngest age.

**b) Students enrolled in years subsequent to the first of all study courses**

The ranking is determined, in decreasing order, by the overall score derived from the sum of the score related to the number of credits earned or years of study completed by August 10, 2025, and the score determined by the weighted average exam score. A total of 1,000 points can be awarded, distributed as follows: 600 points based on the number of credits earned or years of study completed, and 400 points based on the average exam score.

In the event of a tie in merit scores, the student who did not use the bonus and therefore the student with the higher income score will take precedence in the ranking. In the event of a further tie, the younger student will take precedence.

Students with disabilities, with a disability rating of 66% or greater, if included in the eligibility ranking, are entitled to a scholarship even if the number of scholarships available exceeds the number of scholarships available and have priority in the ranking over other students.

**Methods for calculating the merit score**

The score relating to the training credits obtained or the years completed by August 10, 2024 is calculated according to the following formulas:

$$\frac{600}{(\text{Student Credits}^* - \text{Minimum Credits})} \times$$

\*In any case, a maximum number of credits equal to the total credits supported by the course study plan in previous academic years will be considered.

|                 | 2nd year | 3 years |
|-----------------|----------|---------|
| Minimum credits | 38       | 88      |
| Maximum credits | 60       | 120     |

The weighted average score (rounded to two decimal places) of the exams passed is calculated according to the following formula:

$$\frac{(Weighted\ average\ student\ grade - 18) \times 400}{100 - 18}$$

## 5. TERMS AND CONDITIONS FOR SUBMITTING THE APPLICATION

Applications for admission to the competition must be submitted by November 18, 2025, by completing the appropriate form available for download at the following link: <https://rafflesmilano.it/scholarship/>

The application form must be signed in original.

### **Submission of the original application to the Scholarship Office**

The application must be submitted to the DSU Office, according to the methods indicated on the next page, by November 7, 2025, along with the required documentation. Any subsequent additional documentation may be submitted by email where specifically indicated.

Original documents required from all candidates

The application form must be printed, signed, and sent to the DSU Office complete with the following documents:

- Application form completed and duly signed;
- Copy of the student's valid identity card/passport (and of the parent/legal guardian, if the student is a minor at the time of submitting the application);
- ISEE certification for subsidized benefits for the right to university education issued in 2025 in accordance with current legislation;
- Relevant DSU (Single Substitute Declaration) extended version (i.e. version released by INPS after ISEE processing) signed by the declarant in its entirety (The Declarant is the person who signs the DSU and who assumes criminal and civil liability for the accuracy and completeness of the data contained therein, pursuant to art. 76 of Presidential Decree no. 445 of 28 December 2000, for forgery of documents and false declarations, and who declares to have completed the relevant forms and that what is expressed therein is true and can be verified pursuant to article 43 of the aforementioned Presidential Decree no. 445 of 2000, or can be documented upon request by the competent administrations).

### **DOCUMENTS REQUIRED FOR SPECIFIC CASES:**

- Only for students with a disability of 66% or more or recognized as having a handicap pursuant to Article 3, paragraph 1 of Law No. 104/92: a copy of the certification issued by the Medical Commission in Italy proving the percentage of disability or recognized as having a handicap pursuant to Law 104/92;
- Only if there is only one parent in the declared ISEE household (e.g., legal separation or divorce, death, parents never married, etc.): document explaining the reason. In the event of legal separation or divorce: copy of the approval decree, except as provided in paragraph 2.3.2. Students with legally separated or divorced parents.
- For non-resident students, a copy of the rental agreement with the relevant registration receipt from the Revenue Agency (see specifications in the announcement).

**Failure to submit a document within the required timeframe or submitting an irregular document will result in the student's exclusion from this competition.**

The required documentation can be sent in advance via email (the date of sending the email will be considered valid), but the originals must be delivered, strictly in a sealed envelope, to the Raffles Milano Reception, under penalty of disqualification from the competition.

## **6. PUBLICATION OF THE PROVISIONAL RANKINGS AND POSSIBLE SUBMISSION OF APPEALS**

### **6.1 Insertion of students into the rankings: eligible students who are assigned and eligible students who are not assigned**

Applications submitted within the deadlines set out in the call will be reviewed by the Raffles Milano DSU Office, which will place students who meet the required requirements on the ranking list.

Students who apply may therefore be:

- suitable: if they possess all the requirements;

- unsuitable: if one or more requirements set out in this Notice are missing.

Benefits will be awarded to eligible students based on their ranking, starting with the highest positions and continuing until available resources are exhausted.

Based on the actual assignment of benefits, students may therefore be:

- eligible beneficiaries: that is, those in possession of all the requirements and beneficiaries of a benefit;
- eligible but not assigned: that is, those in possession of all the requirements, but not assigned the requested benefit.

In this case, eligible students on the rankings who were not awarded scholarships will be able to obtain benefits at a later date if additional financial resources become available.

## **6.2 Publication of rankings and submission of appeals**

The provisional rankings will be made known to interested parties no later than December 23, 2025. through publication on the site <https://rafflesmilano.it/scholarship/>

Any appeals against the provisional rankings must be submitted to the competent department of each Managing Body no later than 15 days after the rankings are published. The appeal must address any incorrect assessments by the DSU Office and must be accompanied by appropriate documentation justifying the appellant's reasons.

The outcome of the appeals will be communicated via email. Once the appeals process is completed, the final ranking will be published.

Further appeals against the final decision must be submitted to the competent bodies within the time limits set by current legislation.

## **7. PAYMENT METHODS FOR SCHOLARSHIPS**

### STUDENTS ENROLLED IN THE FIRST YEAR OF THE FIRST LEVEL ACADEMIC DIPLOMA COURSE

The scholarship will be paid in two installments by the following deadlines, subject to the transfer of funds from the Lombardy Region, FIS, and PNRR:

**First installment: February 15, 2026**

**Second installment:** it is paid after the achievement of the minimum level of merit has been verified.

### STUDENTS ENROLLED IN YEARS AFTER THE 1ST

The scholarship will be paid in two installments by the following deadlines, subject to the transfer of funds from the Lombardy Region:

**First installment: February 16, 2026**

**Balance: June 30, 2026**

The payment will be made via bank transfer to an Italian or SEPA area account held in the name or joint name of the beneficiary student.

### For students enrolled in the 1st year of the First Level Academic Diploma courses

The second installment of the scholarship will be paid only if the student has earned at least 35 credits by August 10, 2026. The first installment will be maintained if the student has earned at least 35 credits by October 30, 2026, under penalty of revocation of the scholarship. In the event of revocation, the amounts received and the amount corresponding to the value of the services actually received will be equivalent to the cash scholarship.

The provisions regarding scholarship revocation and payment of the second installment do not apply to students with disabilities, with a disability equal to or greater than 66%.

If the student fails to provide a valid SEPA IBAN for the payment of the due amounts within one year of the publication of the final ranking, they will lose the right to receive the payment. Any unclaimed amounts will be transferred to the scholarship funds for the following academic year.

Scholarships are awarded to non-EU students in accordance with the regional provisions set forth in the Decree of the Director General of the Education, Training and Employment Directorate of November 13, 2002, No. 21650.

## **8. INCOMPATIBILITY – FORFEITURE – REVOCATION**

The scholarship cannot be combined with similar forms of financial aid provided by the managing body or other public or private entities. In such cases, the student has the option to choose between one or the other. The following are exceptions:

- for scholarships awarded by national or foreign institutions aimed at integrating the training or research activities of the scholarship holders with stays abroad;
- for the award-winning contribution assigned by university institutions to students enrolled in excellence courses.

The right to the scholarship lapses if the student:

- incurs disciplinary sanctions greater than a written warning, for infringements committed against the DSU Office or Raffles Milano;
- fail to submit to the DSU Office within the indicated timeframe any original documentation required to verify the veracity of the self-certifications produced.

## **9. TRANSFERS AND FACULTY CHANGE**

In the event of a transfer to another Academy or University after the start of the academic year, the application submitted to the DSU Office will be forwarded by the latter to the new institution to which the student requested the transfer, and the student will therefore lose any benefits previously recognized (he or she will therefore be required to return any fees collected).

Students who transfer from another institution to Raffles Milano after the start of the academic year must request that the Management Body of their previous institution automatically forward their application, provided it is submitted within the deadlines set out in the call for applications. The transfer must be completed by December 23, 2025, before the final ranking is published.

## **10. ASSESSMENT OF ECONOMIC CONDITIONS (Presidential Decree 445/2000, art. 71)**

Without prejudice to the system of controls carried out by the Revenue Agency, INPS, and the Guardia di Finanza, false declarations will be subject to the penalties set forth in Articles 75 and 76 of Presidential Decree No. 445/2000, as well as those set forth in Article 10 of Legislative Decree No. 68/2012, consisting of the payment of a sum three times the amount received and the loss of the right to receive further benefits for the duration of the course of study, without prejudice to the application of criminal law for acts constituting a crime.

## **11. INFORMATION PURSUANT TO ART. 13 OF EU REGULATION 679/16 (GDPR)**

### **1) Why are you receiving this communication?**

Raffles Milano, as Data Controller, wishes to inform you of the data it collects and how, to ensure respect for your fundamental rights and freedoms, with particular reference to the confidentiality and security of data processing in connection with participation in the DSU calls for proposals.

### **2) What personal data we collect and the legal basis for processing it**

Raffles Milano collects and stores your data in accordance with the provisions of Lombardy Region Law No. 33 of 13/12/04.

- personal and identifying information (such as name, surname, residential address, email address, educational interests, citizenship, gender, place and date of birth, telephone number, copy of identity document);
- your own bank details and/or those of the person making the payment;
- ISEE/ISEEU
- any rental contract for out-of-town students;
- any certificates proving the disability;
- school career/curriculum vitae.

The data is collected at the time of submission of the application form via email and in paper form.

The rankings of scholarship recipients are published on the website at the following link <https://rafflesmilano.it/scholarship/>, with the requirements set out in Regional Law no. 33 of 12/13/04.

### **3) For what purposes we use your personal data**

Raffles Milano uses your data to analyze the submitted documentation in order to award the scholarship, based on the information provided in the relevant announcement.

### **4) How long we retain your personal data**

The data collected for each application to participate in the call for applications is retained for the time necessary to allow for checks by inspection bodies and for students to appeal. In any case, it is not retained for more than 10 years, as required by the statute of limitations for administrative acts.

### **5) The security of your personal data**

Your data will be processed using tools that guarantee confidentiality, integrity, and availability. Processing is carried out on paper and using computerized and/or automated systems and will include all operations or sets of operations envisaged in Article 4 of the GDPR and necessary for the processing in question, including communication to the persons in charge of processing. The data in question will not be disseminated; however, it will or may be communicated to public or private entities operating within the scope of the purposes described above.

### **6) Who can access your personal data**

Only authorized persons may access your data as part of the tasks assigned by Raffles Milano.

Personal data will not be disclosed in any way. It may also be communicated to and processed by third parties duly appointed as Data Processors, such as online service providers.

Personal data may also be accessible or disclosed to parties whose right to access your personal data is recognized by provisions of law or secondary or EU legislation.

### **7) Where your personal data resides**

Your personal data will be managed and stored on servers located within the European Union, owned by the Data Controller and by third-party companies duly appointed as Data Processors. The data will not be transferred outside the European Union.

**8) Is it mandatory to consent to the provision of your data?**

Providing your data is optional, but necessary to access the scholarship application.

**9) What are your rights under the GDPR?**

Pursuant to the GDPR, Raffles Milano guarantees the following rights: to obtain confirmation as to whether or not personal data concerning you are being processed, and, where that is the case, to obtain access to the personal data (Right of Access, Article 15); to obtain the rectification of inaccurate personal data concerning you without undue delay (Right to Rectification, Article 16); to obtain the erasure of personal data concerning you without undue delay; Raffles Milano is obliged to erase your personal data without undue delay, if certain conditions are met (Right to be forgotten, Article 17); to obtain restriction of processing in certain circumstances (Right to Restriction of Processing, Article 18); to receive the personal data you have provided to us in a structured, commonly used, and machine-readable format and to have the right to transmit that data to another data controller (Right to Data Portability, Article 20); Object at any time, for reasons relating to your particular situation, to the processing of your personal data (Right to object, Article 21); Receive immediate notification of a personal data breach suffered by Raffles Milano (Article 34); Revoke your consent at any time (Conditions for consent, Article 7).

**10) For any requests, you can contact the contact details provided by the Data Controller.**

If you believe we have not respected your data protection rights, you can contact the Italian Data Protection Authority. Alternatively, if you live in another country, you can contact your local data protection authority.

**11) Data Controller**

The Data Controller and Data Protection Officer is Raffles Milano International Design Institute Via F. Casati, 16 20124 Milan

E-mail: [rafflesitalyeducation@legalmail.it](mailto:rafflesitalyeducation@legalmail.it)

**12) Updating this information**

This Policy may be subject to change. Any substantial changes will be communicated to you via email.

**12. COMPETENT COURT**

The Court of Milan has exclusive jurisdiction over any dispute.

**DEADLINE REMINDER**

- **August 10, 2025:**Deadline for registering exam results to verify the merit criteria for scholarships.
- **November 18, 2025:**Deadline for sending documents in paper form to the DSU office. 2
- **December 23, 2025:**publication of provisional rankings.
- **By January 21, 2026:**publication of final rankings.

Milan, August 7, 2025

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The Director of Studies Dr. Raffaella Porta

## **ANNEX "A"**

### **LIST OF MUNICIPALITIES FOR THE DEFINITION OF COMMUTING STUDENTS**

For DSU benefits, students residing in the following municipalities are considered "commuters":

20100 MILAN  
20020 ARESE  
20090 ASSAGO  
20010 BAREGGIO  
20080 BASIGLIO  
20021 BOLLATES  
20091 BRESSO  
20090 BUCCINASCO  
20090 CESANO BOSCONI  
20092 CINISELLO BALSAMO  
20093 COLOGNO MONZESE  
20032 CORMANO  
20010 CORNAREDO  
20094 CORSICO  
20090 CUSAGO  
20095 CUSANO MILANINO  
20085 LOCATE DI TRIULZI  
20026 NOVATE MILANESE  
20090 OPERA  
20016 PERO  
20068 PESCHIERA BORROMEO  
20090 PIEVE EMANUELE  
20096 PIOLTELLO  
20017 RHO  
20089 ROZZANO  
20097 SAN DONATO MILANESE  
20098 SAN GIULIANO MILANESE  
20090 SEGRATE  
20099 SESTO SAN GIOVANNI

20019 SETTIMO MILANESE  
20090 TREZZANO SUL NAVIGLIO  
20090 VIMODRONE

## **ANNEX "B"**

### **OUTSIDE THE REGION MUNICIPALITIES**

|                        |                        |                              |
|------------------------|------------------------|------------------------------|
| 26834 ABBADIA CERRETO  | 24040 NEW MUNICIPALITY | 6816 OSSAGO LODIGIANO        |
| 20081 ABBIEGRASSO      | 20049 CONCOREZZO       | 20010 OSSONA                 |
| 26020 AGNADELLO        | 27010 COPIANO          | 20080 OZZERO                 |
| 20041 AGRATE BRIANZA   | 20011 CORBETTA         | 23877 PADERNO D'ADDA         |
| 20040 AICURZIO         | 20040 CORNATE D'ADDA   | 20037 PADERNO DUGNANO        |
| 23881 AIRUNO           | 26854 CORNEGLIANO      | 24040 PAGAZZANO              |
| 20080 ALBAIRATE        | LAUDENSE               | 24030 PALADINA               |
| 20042 ALBIATE          | 26846 YOUNG HORN       | 26020 PIGNANO PALACE         |
| 21041 ALBIZZATE        | 26847 OLD HORN         | 20030 PALAZZOLO MILANESE     |
| 24011 ALME'            | 20050 CORREZZANA       | 26025 PANDINO                |
| 24022 ALZANO LOMBARDO  | 26834 PALASIO COURT    | 20090 PANTIGLIATE            |
| 24051 ANTEGNATE        | 24050 CORTENUOVA       | 20015 PARABIAGO              |
| 22070 APPIANO GENTILE  | 23845 COSTAMASNAGA     | 27020 PARONA                 |
| 24040 ARCENE           | 24050 COVO             | 20067 PAULLO                 |
| 20020 ARCONATE         | 26013 CREAM            | 27100 PAVIA                  |
| 20043 ARCORE           | 22060 CREMELLA         | 23888 PEREGO                 |
| 20010 ARLUNO           | 26010 CREMOSANO        | 20016 PERO                   |
| 28041 ARONA            | 26835 CRESPIATICA      | 20060 PESSANO CON<br>BORNAGO |
| 22060 AROSIO           | 22060 CUCCIAGO         | 29100 PIACENZA               |
| 21010 ARSAGO SEPRIO    | 20012 CUGGIONO         | 26017 PIERANICA              |
| 24040 ARZAGO D'ADDA    | 27010 CARPIGNANO CARE  | 26854 PIEVE FISSIRAGA        |
| 24052 AZZANO S. PAOLO  | 24035 CURNO            | 27050 PIZZA                  |
| 26010 BAGNOLO CREMASCO | 20020 DAIRAGO          | 20010 POGLIANO MILANESE      |
| 24050 BARIANO          | 24044 DALMINE          | 24040 POGNANO                |
| 20030 BARLASSINA       | 20033 DESIO            | 22037 PONTE LAMBRO           |
| 23890 BARZAGO          | 23843 DOLZAGO          | 24036 PONTE S. PIETRO        |
| 23891 BARZANO'         | 26010 DOVERA           | 24040 NEW PONTIROLO          |
| 27010 BASCAPE'         | 20070 DRESANO          | 25037 PONTOGLIO              |

|                               |                           |                           |
|-------------------------------|---------------------------|---------------------------|
| 20060 BASIANO                 | 23848 ELLO                | 20060 POZZO D'ADDA        |
| 27050 BASTIDA PANCARANA       | 22036 GRASS               | 20060 POZZUOLO MARTESANA  |
| 27020 BATTUDA                 | 21054 FAGNANO OLONA       | 20010 PREGNANA MILANESE   |
| 20060 BELLINZAGO LOMBARDO     | 24045 FARA GERA D'ADDA    | 24030 PRESEZZO            |
| 20040 BELLUSCO                | 24058 FARA OLIVANA WITH   | 24050 PUMENENGO           |
| 22070 BEREGAZZO WITH CHILDREN | ALONE                     | 26017 QUINTANO            |
| 27021 BEREGUARDO              | 22070 FENEGRO'            | 24020 RANICA              |
| 24100 BERGAMO                 | 21010 FERNO               | 20055 RENATE              |
| 20044 BERNAREGGIO             | 22060 FIGINO SERENZA      | 20027 RESCALDINA          |
| 20010 BERNATE TICINO          | 24040 FILAGO              | 24030 RIVIERA D'ADDA      |
| 20045 BESANA BRIANZA          | 22073 FINO MORNASCO       | 26027 RIVOLTA D'ADDA      |
| 20080 BESATE                  | 26861 FOMBIO              | 23899 ROBBiate            |
| 20046 BIASSONO                | 24056 FOUNTAIN            |                           |
| 20020 BIENTATE                | 24040 FORNOVO S. GIOVANNI | 0020 ROBECCHETTO WITH     |
| 22070 BINAGO                  | 20083 GAGGIANO            | INDUNO                    |
| 20082 BINASCO                 | 23851 GALBIATE            | 20087 ROBECCOON THE       |
| 26811 BOFFALORA D'ADDA        | 20060 GALGAGNANO          | NAVIGLIO                  |
| 20010 BOFFALORAABOVE          | 21013 GALLARATE           | 20090 RHONE               |
| TICINO                        | 28066 GALLIATE            | 27012 ROGNANO             |
| 24040 BOLTIERE                | 27025 GAMBOLO'            | 24058 ROMANO DI LOMBARDIA |
| 24040 BONATE SOPRA            | 20024 GARBAGNATE          | 28068 ROMENTINO           |
| 24040 BONATE SOTTO            | MILANESE                  | 27010 RONCARO             |
| 27010 BORGARELLO              | 21045 GAZZADA SCHIANNO    | 20040 RONCELLO            |
| 26812 BORGHETTO LODIGIANO     | 21040 GERENZANO           | 20050 RONCO BRIANTINO     |
| 26851 BORGO SAN GIOVANNI      | 20060 GESSATE             | 20088 ROSATE              |
| 20098 BORGOLOMBARDO           | 27010 GIUSSAGO            | 23888 ROVAGNATE           |
| 27010 BORNASCO                | 20034 GIUSSANO            | 25038 ROVATO              |
| 24040 BOTTANUCO               | 20064 GORGONZOLA          | 22069 ROVELLASCA          |
| 20030 BOVISIO MASCIAGO        | 21050 GORLA MAGGIORE      | 22070 ROVELLO PORRO       |
| 22100 BRECCIA                 | 21055 GORLA MINORE        | 25030 RUDIANO             |
| 22070 BREGNANO                | 24020 GORLE               | 27016 S.ALESSIO WITH      |

|                          |                          |                            |
|--------------------------|--------------------------|----------------------------|
| 24041 BREMBATE           | 21040 GORNATE OLONA      | VIALONE                    |
| 24030 BREMBATE SOPRA     | 26813 GRAFFIGNANA        | 20090 SALERANO SUL LAMBRO  |
| 26822 BREMBIO            | 22070 GRANDATE           | 21017 SAMARATE             |
| 27042 BRESSANA BOTTARONE | 27020 GRAVELLONA         | 20078 SAN COLOMBANO AL     |
| 24053 BRIGNANOGERA       | LOMELLINA                | LAMBRO                     |
| D'ADDA                   | 20056 GREZZAGO           | 26848 SAN FIORANO          |
| 20040 BRIOSCO            | 27027 GROPPELLO CAIROLI  | 27010 SAN GENESIO ED UNITI |
| 23883 BRIVIO             | 22070 GUANZATE           | 20010 SAINTGEORGE ON       |
| 20047 BRUGHERIO          | 26862 GUARDAMIGLIO       | LEGNANO                    |
| 20080 BUBBIANO           | 20088 GUDO VISCONTI      | 26817 SAN MARTINO IN       |
| 21020 BUGGUGIATE         | 23898 IMBERSAGO          | STREET                     |
| 23892 BULCIAGO           | 21056 INDUNO OLONA       | 27028 SAINTMARTIN          |
| 22070 BULGAROGROSSO      | 22044 INVERIGO           | SYCCOMARY                  |
| 20040 BURAGO DI MOLGORA  | 20010 INVERUNO           | 20098 SAN VITTORE OLONA    |
| 20010 BUSCATE            | 20065 INZAGO             | 20070 SAINTZENONE TO       |
| 20040 BUSNAGO            | 24040 ISSO               | LAMBRO                     |
| 20060 BUSSERO            | 21040 JERAGO CON ORAGO   | 23889 SANTA MARIA HOE'     |
| 21052 BUSTO ARSIZIO      | 20084 LACCHIARELLA       | 26866 Saint Angel          |
| 20020 BUSTO GAROLFO      | 20020 LAINATE            | LODIGIANO                  |
| 22060 CABIATE            | 24040 LALLIO             | 20010 SANTO STEFANO TICINO |
| 22071 CADORAGO           | 22045 LAMBRUGO           | 21047 SARONNO              |
| 21050 CAIRATE            | 27015 LANDRIANO          | 26826 SECUGNANO            |
| 24054 FOOTBALL           | 27016 LARDIRAGO          | 20018 SEDRIANO             |
| 23885 CASTING            | 20020 LAZZATE            | 20030 SENAGO               |
| 24032 CALOLZIOCORTE      | 23900 LECCO              | 22070 SENNA COMASCO        |
| 24033 CALUSCO D'ADDA     | 20025 LEGNANO            | 20038 SEREGNO              |
| 24040 CALVENZANO         | 20030 LENTATE SUL SEVESO | 24068 SERIATE              |
| 20080 CALVIGNASCO        | 20050 LESMO              | 21018 SESTO CALENDE        |
| 26823 CAMAIRAGO          | 24040 LEVATE             | 20090 SETTALA              |
| 20040 CAMBIAGO           | 20051 LIMBIATE           | 20030 SEVESO               |
| 20050 CAMPARADA          | 22070 LIMIDO COMASCO     | 22040 SIRONE               |
| 20010 CANEGRATE          | 27010 LINAROLO           |                            |

|                           |                          |                         |
|---------------------------|--------------------------|-------------------------|
| 24040 CANONICA D'ADDA     | 20060 LISCATE            | 23896 SIRTORI           |
| 22063 CANTU'              | 20035 LISSONE            | 27010 SIZIANO           |
| 22070 CAPIAGO INTIMIAN    | 26814 LIVRAGA            | 20020 SOLARO            |
| 20040 CAPONAGO            | 22070 LOCATE VARESINO    | 21048 SOLBIATE ARNO     |
| 26010 CAPRALBA            | 26900 LODI               | 22070 SOLBIATE COMASCO  |
| 20040 CAPRIANO            | 26855 LODI VECCHIO       | 21058 SOLBIATE OLONA    |
| 24042 CAPRIATESAINT       | 23871 LOMAGNA            | 26867 SOMAGLIA          |
| GERVASIO                  | 22074 LOMAZZO            | 21019 SOMMA LOMBARDO    |
| 24030 GOAT CHEESE FROM    | 21050 LONATE CEPPINO     | 27048 SOMMO             |
| BERGAMASCO                | 21015 LONATE POZZOLO     | 26858 DEAF              |
| 20048 CARATE BRIANZA      | 22030 LONGONE AL         | 20050 SOVICO            |
| 24043 CARAVAGGIO          | SEGRINO                  | 28060 SOZZAGO           |
| 27020 CARBONARA AL TICINO | 21040 LOZZA              | 26016 SPINO D'ADDA      |
| 22070 CARBONATE           | 22070 LUISAGO            | 24050 SPIRANO           |
| 21010 CARDANO AL CAMPO    | 22040 LURAGO D'ERBA      | 24040 STEZZANO          |
| 22060 CARIMATE            | 22070 LURAGO MARINONE    | 24040 SUISIO            |
| 21040 CARNAGO             | 24050 LURANO             | 20050 SULBIATE          |
| 20040 CARNATE             | 22075 LURATE CACCIVIO    | 21040 SUMIRAGO          |
| 21042 CARONNO PERTUSELLA  | 20050 MACHERIO           | 20053 TACCONA           |
| 21040 CARONNO VARESINO    | 24040 MADONE             | 20080 TAVAZZANO         |
| 20080 CARPIANO            | 20013 MAGENTA            | 24030 TERNO D'ISOLA     |
| 20061 CARUGATE            | 27010 MAGHERNO           | 26827 NEWFOUNDLANDOF    |
| 22060 CARUGO              | 20020 MAGNAGO            | THE                     |
| 24030 CARVICO             | 26852 MAIRANO            | SPASSERINI              |
| 26852 CASALETTO LODIGIANO | (CASALETTO               | 26017 TORLINO VIMERCATI |
| 26010 CASALETTO VAPRIO    | (LODIGIANO)              | 24020 BOLDONE TOWER     |
| 26831 CASALMAIOCCO        | 20082 MAIRANO (NOVIGLIO) | 27010 TORRE D'ARESE     |
| 20071 CASALPUSTERLENGO    | 26847 MALEO              | 27020 TORRE D'ISOLA     |
| 20080 CASARILE            | 23864 MALGRATE           | 27010 TORRE VECCHIA PIA |
| 23880 CASATENOVIO         | 21046 MALNATE            | 21049 TRADATE           |
|                           | 20010 MARCALLOWITH       |                         |

|                           |                       |                           |
|---------------------------|-----------------------|---------------------------|
| 21020 CASCIAGO            | CASONE                | 27020 TRAVACO' SICCOMARIO |
| 20080 CASELLE LURANI      | 27020 MARCIGNAGO      | 28069 TRECATE             |
| 24040 CASIRATE D'ADDA     | 22066 MARIANO COMENSE | 26017 TRESORE CREMASCO    |
| 22030 CASLINO D'ERBA      | 21050 MARNATE         | 24047 TREVIGLIO           |
| 22070 CASNATE CON BERNATE | 24057 MARTINENGO      | 24048 TREVILOLO           |
| 27022 CASORATE PRIMO      | 26866 MARUDO          | 20060 TREZZANO ROSA       |
| 21011 CASORATE SEMPIONE   | 27010 MARZANO         | 20056 TREZZO D'ADDA       |
| 20010 CASOREZZO           | 20060 MASATE          | 20067 TRIBIANO            |
| 23893 CASSAGO BRIANZA     | 26815 MASSALENGO      | 20050 TRIUGGIO            |
| 20062 CASSANO D'ADDA      | 20036 MEDA            | 27020 TRIVOLZIO           |
| 21012 CASSANO MAGNAGO     | 20060 MEDIGLIA        | 27020 I FIND              |
| 20060 Cassina de' Pecchi  | 20077 MELEGNANO       | 20060 TRUCCAZZANO         |
| 22070 CASSINA RIZZARDI    | 20066 MELZO           | 26828 TURANO LODIGIANO    |
| 20081 BOX                 | 23807 MERATE          | 22078 TURATE              |
| LUGAGNANO                 | 26833 MERLIN          | 20029 TURBIGO             |
| 27023 CASSOLNOVO          | 22046 MERONE          | 21040 UBOLDO              |
| 20022 FIRST CHESTNUT      | 20010 MESERO          | 25030 URAGO D'OGLIO       |
| 24040 CASTEL ROZZONE      | 20050 MEZZAGO         | 24059 URGANO              |
| 25030 CASTELCOVATI        | 24040 MISANOOF GERA   | 20040 USMATE VELATE       |
| 21053 CASTELLANZA         | D'ADDA                | 26010 VAIANO CREMASCO     |
| 23844 BRIANZA CASTLE      | 20020 MISINTO         | 6019 VAILATE              |
| 22030 CASTELMARTE         | 23873 MISSAGLIA       | 24030 VALBREMBO           |
| 26843 CASTELNUOVO BOCCA   | 23847 MOLTEO          | 20080 VALERA FRATTA       |
| D'ADDA                    | 26836 MONTANASO       | 23857 VALGREGHENTINO      |
| 22070 CASTELNUOVO         | LOMBARD               | 27010 SALIMBENE VALLEY    |
| DRAFT                     | 22070 MONTANO LUCINO  | 23868 VALMADRERA          |
| 21050 CASTELSEPRIO        | 26010 MONTE CREMASCO  | 20010 VANZAGO             |
| 26823 CASTIGLIONE D'ADDA  | 23874 MONTEVECCHIA    | 20069 VAPRIO D'ADDA       |
| 21043 CASTIGLIONE OLONA   | 23876 MONTICELLO      | 20039 VAREDO              |
| 26866 CASTIRAGA VIDARDO   | BRIANZA               | 21100 VARESE              |
| 25030 CASTERED            | 20052 MONZA           | 20057 VEDANO AL LAMBRO    |
|                           | 21040 MORAZZONE       |                           |

|                         |                       |                            |
|-------------------------|-----------------------|----------------------------|
| 21040 CASTRONNO         | 24050 MORENGO         | 21040 VEDANO OLONA         |
| 26844 CAVACURTA         | 20081 MORIMONDO       | 20050 VEDUGGIOWITH         |
| 27051 CAVAMANARA        | 21020 MORNAGO         | COLZANO                    |
| 21044 CAVARIAWITH       | 27036 MORTARA         | 27010 VELLEZZO BELLINI     |
| PRICE                   | 20086 MOTTA VISCONTI  | 21040 VENEGONO INFERIORE   |
| 20040 CAVENAGO BRIANZA  | 22076 MOZZATE         | 21040 VENEGONO SUPERIORE   |
| 26824 CAVENAGO D'ADDA   | 24030 HUB             | 22070 VENIANO              |
| 28065 CERANO            | 20053 MUGGIO'         | 20050 VERANO BRIANZA       |
| 27010 CERANOVA          | 20060 MULAZZANO       | 24049 VERDELLINO           |
| 20020 CERIANO LAKE      | 25075 SHIP            | 24049 VERDELLO             |
| 22072 CERMENATE         | 20014 NERVIANO        | 23879 LOWER VERDERIO       |
| 20063 CERNUSCOON THE    | 23895 NIBIONNO        | 23878 VERDERIO SUPERIORE   |
| NAVIGLIO                | 20020 NOSATE          | 21029 VERGIATE             |
| 23870 CERNUSCO          | 20054 NOVA MILANESE   | 20080 VERMEZZO             |
| LOMBARDONE              | 28100 NOVARA          | 20080 VERNATE              |
| 20070 CERRO AL LAMBRO   | 22060 NOVEDRATE       | 22070 VERTEMATEWITH        |
| 20023 CERRO MAGGIORE    | 20082 NOVIGLIO        | MINOPRIO                   |
| 27012 CERTOSA DI PAVIA  | 21040 OGGIONAWITHS.   | 27018 VIDIGULFO            |
| 20060 CERVIGNANO D'ADDA | STEPHEN               | 23897 VIGANO'              |
| 20031 CESANO MADERNO    | 23848 OGGIONO         | 27029 VIGEVANO             |
| 20020 CESATE            | 27020 OLEVANOFROM     | 20060 VIGNATE              |
| 25032 CLEAR             | LOMELLINA             | 20020 VILLA CORTESE        |
| 24040 CHIGNOLO D'ISOLA  | 22077 OLGiate COMASCO | 22079 VILLA GUARDIA        |
| 22070 CIRIMIDO          | 23887 OLGiate MOLGORA | 20050 VILLA RAVERIO        |
| 24040 CISERANO          | 21057 OLGiate OLONA   | 27030 VILLANOVA D'ARDENGHI |
| 21040 CISLAGO           | 23854 OLGinate        | 26828 VILLANOVA SILLARO    |
| 20080 CISLIANO          | 22070 OLTRONAOF S.    | 27019 VILLANTERIO          |
| 24050 CIVIDATE AL PIANO | MAMETTE               | 20058 VILLASANTA           |
| 25030 COCCAGLIO         | 21040 ORIGGIO         | 20059 VIMERCATE            |
| 26845 CODOGNO           | 24050 ORIO AL SERIO   | 27010 VISTARINO            |
| 20020 COGLIATE          | 20080 ORIO LITTA      | 20010 VITTUONE             |
| 23886 COLLE BRIANZA     | 20060 ORNAGO          | 20070 VIZZOLO PREDABISSI   |

|                        |                   |                         |
|------------------------|-------------------|-------------------------|
| 20040 COLNAGO          | 24040 OSIO SOPRA  | 27058 VOGHERA           |
| 24055 COLOGNO AL SERIO | 24046 OSIO SOTTO  | 24050 ZANICA            |
| 20060 COLTURANO        | 23875 OSNAGO      | 27012 ZECCONE           |
| 20060 COMAZZO          | 6864 HOSPITAL     | 20060 ZELO GOOD PERSICO |
| 22100 COMO             | LODIGIANO         | 20080 ZELO SURRIGONE    |
|                        | 25035 OSPITALETTO |                         |
|                        | 27020 ZERBOLO'    |                         |
|                        | 20080 ZIBIDO      | SAN                     |
|                        | GIACOMO           |                         |
|                        | 27030 ZINASCO NEW |                         |

## ANNEX "C"

LIST OF COUNTRIES FOR THE LEGALIZATION OF DOCUMENTS - COUNTRIES NOT MENTIONED FALL INTO GROUP D (PARAGRAPH 2.3.3 LEGALIZATION OF DOCUMENTS)

|                      |    |               |    |
|----------------------|----|---------------|----|
| Afghanistan          | C  | North Korea   | C  |
| Andorra              | B  | Croatia       | TO |
| Angola               | C  | Denmark       | TO |
| Eel                  | B  | Dominica      | B  |
| British Antarctic    | B  | Ecuador       | B  |
| Antigua and Barbuda  | B  | El Salvador   | B  |
| Netherlands Antilles | B  | Eritrea       | C  |
| Argentina            | B  | Estonia       | TO |
| Armenia              | B  | Ethiopia      | C  |
| Aruba                | B  | Falklands     | B  |
| Australia            | B  | Fiji          | B  |
| Austria              | TO | Finland       | TO |
| Azerbaijan           | B  | France        | TO |
| Bahamas              | B  | Gambia        | C  |
| Bahrain              | B  | Georgia       | B  |
| Bangladesh           | C  | Germany       | TO |
| Barbados             | B  | Japan         | B  |
| Belgium              | TO | Gibraltar     | B  |
| Belize               | B  | Djibouti      | C  |
| Benin                | C  | Great Britain | TO |

|                           |    |                                                                       |    |
|---------------------------|----|-----------------------------------------------------------------------|----|
|                           |    | (extended to Isle of Man)                                             |    |
| Bermuda                   | B  | Greece                                                                | TO |
|                           |    | Grenada                                                               | B  |
| Belarus                   | B  | Guadalupe                                                             | B  |
| Bonaire                   | B  | Guernsey                                                              | B  |
| Bosnia and Herzegovina    | B  | Guinea                                                                | C  |
| Botswana                  | B  | Guinea-Bissau                                                         | C  |
| Brunei                    | B  | Haiti                                                                 | C  |
| Bulgaria                  | B  | Hong Kong                                                             | B  |
| Burkina Faso              | C  | India                                                                 | B  |
| Burundi                   | C  | Ireland                                                               | TO |
| Cayman                    | B  | Iceland                                                               | B  |
| Cambodia                  | C  | Cayman Islands                                                        | B  |
| Chad                      | C  | Gilbert and Ellice Islands                                            | B  |
| Cyprus                    | TO | Marshall Islands                                                      | B  |
| Colombia                  | B  | Channel Islands                                                       | B  |
| Comoros                   | C  | Solomon Islands                                                       | C  |
| South Sandwich Islands    | B  | Netherlands<br>(extended to the<br>Netherlands Antilles and<br>Aruba) | TO |
| Turks and Caicos Islands  | B  | Oman                                                                  | B  |
| British Virgin Islands    | B  | Panama                                                                | B  |
| Wallis and Futura Islands | B  | Peru                                                                  | B  |
| Israel                    | B  | French Polynesia                                                      | B  |
| Jersey                    | B  | Poland                                                                | TO |
| Kazakhstan                | B  | Portugal                                                              | TO |
| Kiribati                  | C  | Principality of Monaco                                                | B  |

|                    |    |                                      |    |
|--------------------|----|--------------------------------------|----|
| Laos               | C  | Czech Republic                       | TO |
| The New Hebrides   | B  | Democratic Republic of Congo         | C  |
| Lesotho            | C  | Rep. of Korea (formerly South Korea) | B  |
| Latvia             | TO | Rep. of San Marino                   | TO |
| Liberia            | C  | Central African Republic             | C  |
| Liechtenstein      | TO | Meeting                              | B  |
| Lithuania          | TO | Romania                              | B  |
| Luxembourg         | TO | Russia                               | B  |
| Macau              | B  | Rwanda                               | C  |
| Fruit salad        | TO | Saba                                 | B  |
| Madagascar         | C  | Saint Christopher and Nevis          | B  |
| Malawi             | C  | Saint Helena                         | B  |
| Mali               | C  | Saint Lucy                           | B  |
| Malta              | TO | Sao Tome and Principe                | C  |
| Mauritania         | C  | Senegal                              | C  |
| Mauritius          | B  | Serbia-Montenegro                    | B  |
| Mayotte Martinique | B  | Seychelles                           | B  |
| Mexico             | B  | Sierra Leone                         | C  |
| Miquelon           | B  | Sint Eustatius                       | B  |
| Moldova            | B  | Sint Marteen                         | B  |
| Montserrat         | B  | Syria                                | C  |
| Mozambique         | C  | Slovakia                             | TO |
| Myanmar            | C  | Slovenia                             | TO |
| Namibia            | B  | Somalia                              | C  |
| Nepal              | C  | Spain                                | TO |

|                              |    |                          |    |
|------------------------------|----|--------------------------|----|
| Niger                        | C  | St. Kitts and Nevis      | B  |
| Niue                         | B  | United States of America | B  |
| Norway                       | TO | South Africa             | B  |
| New Zealand (except Tokelau) | B  | Sudan                    | C  |
| South Sudan                  | C  | Türkiye                  | B  |
| Suriname                     | B  | Tuvalu                   | C  |
| Sweden                       | B  | Ukraine                  | B  |
| Swiss                        | TO | Uganda                   | C  |
| Swaziland                    | B  | Hungary                  | TO |
| Tanzania                     | C  | Venezuela                | B  |
| East Timor                   | C  | British Virgins          | B  |
| Togo                         | C  | Yemen                    | C  |
| Tonga                        | B  | Zambia                   | C  |
| Trinidad and Tobago          | B  | Zimbabwe                 | D  |